



**Service Director – Legal, Governance and  
Commissioning**

**Julie Muscroft**

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Friday 25 October 2019

## **Notice of Meeting**

Dear Member

### **Personnel Committee**

The **Personnel Committee** will meet in the **Leadership Meeting Room - 1st Floor, Civic Centre 3, Huddersfield, HD1 2TG** at **1.00 pm** on **Monday 4 November 2019**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The Personnel Committee members are:-**

### **Member**

Councillor Shabir Pandor (Chair)  
Councillor Graham Turner  
Councillor Susan Lee-Richards  
Councillor Naheed Mather  
Councillor Peter McBride  
Councillor John Taylor  
Councillor David Hall  
Councillor John Lawson  
Councillor Rob Walker

When a Personnel Committee member cannot be at the meeting another member can attend in their place from the list below:-

### **Substitutes Panel**

#### **Conservative**

N Patrick  
B Armer  
M Thompson  
V Lees-Hamilton  
R Smith

#### **Green**

K Allison

#### **Independent**

T Lyons  
C Greaves

#### **Labour**

M Sokhal  
S Hall  
A Butt  
E Hill  
M Kaushik  
W Simpson

#### **Liberal Democrat**

A Pinnock  
A Munro

# Agenda

## Reports or Explanatory Notes Attached

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**Pages**

**1: Membership of the Committee**

This is where Councillors who are attending as substitutes will say for whom they are attending.

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**2: Minutes of Previous Meeting**

1 - 2

To receive the Minutes of the previous meeting held on 1 July 2019.

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**3: Interests**

3 - 4

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

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**4: Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

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**5: Deputation/Petitions**

The Committee will receive any petitions and hear any deputations from members of the public.

A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

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**6: Public Question Time**

The Committee will hear any questions from the general public.

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**7: Dying to Work Charter**

5 - 8

To consider the report.

Contact: Deborah Lucas, Head of People Services

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**8: Update - Senior Management Arrangements**

9 - 16

To consider the report.

Contact: Deborah Lucas, Head of People's Services

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